

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ILSP Working Group Meeting Minutes - 29 September 1988

FROM:  A/Chm ILSP Working Group, Rm 3E14 Hqs

EXTENSION:

NO. OL 10315-88

DATE 7 October 1988

STAT  
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TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.  NBPO Rep. 3E24 Hqs.

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30 September 1988

MEMORANDUM FOR: ILSP Working Group Members, Alternates and Meeting Attendees

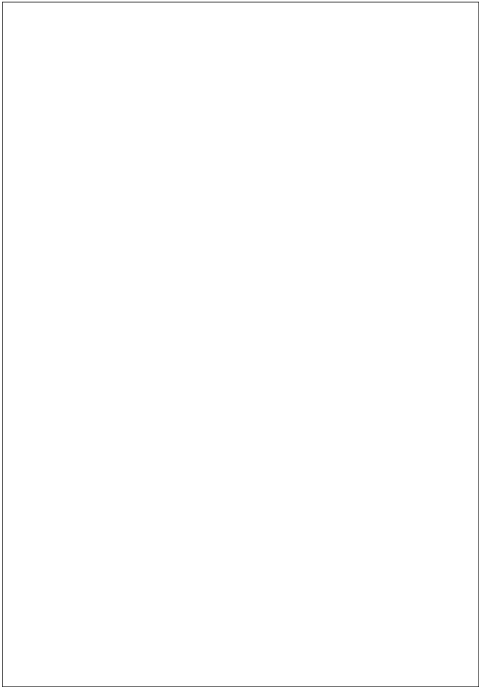
FROM:

  
Acting Chairman, ILSP Working Group

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SUBJECT: ILSP Working Group Meeting Minutes - 29 September 1988

1. The scheduled meeting of the ILSP Working Group (ILSP) was held at 1000 hours, 29 September 1988. The following representatives were present:

  
Acting Chairman, ILSP  
ILSP  
DS&T Alternate  
ILSP  
ILSP  
DCI/Log  
DCI/ADP  
OIT/CED/SI  
Allied  
DCI/OGC  
OMS Representative  
OMS Alternate  
OIT Representative  
OS/HSD  
OS/DSD  
DI/LOG  
ILSP  
OEA Logs  
DO Representative

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Attached is a copy of the meeting Agenda (Attachment 1).

2. The minutes of the previous meeting were approved without comment.

3 OL Topics

A. [ ] briefed the status of the latest NHB Occupancy Schedule (Attachment 2). The next scheduled component move is MPSS on October 7-8, 1988. All component activities are on schedule to meet the scheduled occupancy dates.

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B. [ ] briefed the status of NHB Fit-up and Survey work (Attachment 3). OMS gym construction has been moved up to October 19, 1988. Other Fit-up and Survey work is on or ahead of schedule.

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C. [ ] presented a new chart pertaining to Carpet/Partition/Furniture Installations (Attachment 4) that shows planned installations over the next six months. OIG asked about their installation and although they are not on the new chart, efforts are being made to have their move completed this year. The schedule will be updated for the next meeting.

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D. [ ] brought up the following OL subjects:

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- (1) Gurneys will fit in the NHB elevators.
- (2) Past move problems, discussed at previous ILSP meetings (including Action Items), will be addressed at a Logistics Officers meeting that will be held 5 October 1988 at 1300 hours in 3E14 HQs.
- (3) The JFS meeting, scheduled every Friday at 1300 may be changed in the future to 1400 hours. Participants will be notified.
- (4) A briefing on the MPSS move scheduled 7-8 October 1988, will be held on Monday 3 October 1988.

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4. OIT Topics

- A. All wiring in the NHB is on schedule. There was nothing new to report.
- B. The next scheduled computer relocation is the SAFE Unclassified Development System and it will be moved over the Veterans Day weekend, November 11, 1988. That will complete the relocations for this calendar year.
- C. There were no new OIT Issues/Concerns.

5. OS Topics

- A. All alarm wiring in the North Tower is on or ahead of schedule. Work is on schedule in the South Tower; however, power drops are needed in some areas. The areas will be identified for OL to take action.
- B. There were no new OS Issues/Concerns.

6. OMS Topics

- A. [ ] briefed on the current status of the OMS Gym area in the NHB. The following points were made:
  - (1) There will be a period of time when the OHB gym is closed and the NHB is not open. The OHB gym is scheduled to close by the first of January 1989 for backfill operations and the NHB gym is scheduled to open March 1989.
  - (2) Delivery and installation of flooring needs to be resolved and scheduled.
  - (3) All new equipment for the NHB gym is on site and needs to be installed and tested.
  - (4) NHB gym access for runners needs to be discussed and resolved. A badge machine has been planned for this activity. OS and OIT need to resolve access system and communication requirements.

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- (5) Plans will be made to move the occupancy date of the NHB gym to the November/December time period to allow its use in January.

7. General Issues or Concerns

- A. OEA asked about radiation in the new building and the possibility of a published notice to employees on this subject. OMS will look into this subject. OEA also asked about air flow in the NHB. Both of their concerns will be addressed at the scheduled Logistics Officers Meeting.

- 8. A. There are no open Action Items. (ILSP-66, Ceiling hooks will be resolved at the Logistics Officers Meeting).

- 9. The next ILSP WG meeting is scheduled for 13 October 1988 at 1000 in 3E14 HQs.

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ATTACHMENT 1

FIT-UP WORK IN THE NEW HEADQUARTERS BUILDING

- \* OGC CONSTRUCTION ON SCHEDULE - \*\* DUE 30 SEPTEMBER 88
- \* OIG CONSTRUCTION ON SCHEDULE - \*\* DUE 30 SEPTEMBER 88
- \* OTE RENOVATIONS ON SCHEDULE - \*\* VARIOUS DUE DATES
- \* OSO CONSTRUCTION ON SCHEDULE - \*\* DUE 30 SEPTEMBER 88
- \*\* (Denotes major construction completed, working punch list items, area turned over to OIT for wiring or to FMD for Site Prep.)
- \* OMS - CONSTRUCTION ON SCHEDULE - DUE 19 OCTOBER 1988
- \* OP - (4th floor central, North Tower)  
CONSTRUCTION ON SCHEDULE - DUE 30 OCTOBER 88
- \* CIC CONSTRUCTION ON SCHEDULE - DUE 1 NOVEMBER 88
- \* SE/DO CONSTRUCTION ON SCHEDULE - DUE 8 NOVEMBER 88
- \* PPS/DO - CONSTRUCTION DOCUMENTS IN CONTRACT STAFF
- \* PREPARING CONSTRUCTION DOCUMENTS FOR BALANCE OF OP  
DUE 20 OCT 88
- \* AF - 100% DESIGN APPROVAL 30 SEPTEMBER 88

SURVEY WORK IN THE NEW HEADQUARTERS BUILDING

- \* OS - REQUIREMENTS -- WORKING
- \* OL - REQUIREMENTS -- WORKING
- \* OF - ON HOLD

## COMPLETION DATES

29 September 1988

NORTH Tower Area	Agency Office	OL 100% Drawings	OL Provide Access	OIT UnderFloor Work	OL Carpet/ Furniture	OIT Install Phones	OL Final Checkout	OS Alarms Working
Ground	OTS OL	----- 030188*	COMPLETE 031888*	----- 051388*	----- 051388*	----- 092388	----- 093088	----- 051388*
1st	OTS OIT u OIT m	----- 041188* -----	COMPLETE 042088* COMPLETE	----- 071188* -----	----- 091688* -----	----- 092888 -----	----- 111088 -----	----- 092388 -----
2nd	OTS OIT xyz OIT h OTE OIT isc OSO	----- 033088* 041188* 030988* ----- 061088*	COMPLETE 042088* 042088* 032388* COMPLETE 062088*	----- 070888* 071588* 050988* ----- 070888*	----- 091688* 091688* 100788 ----- 102688	----- 092688* 100788 101288 ----- 110288	----- 101288 120288 101788 ----- 110988	----- 051388* 051388* 051388* ----- 042988*
3rd	OSWR OTS	----- -----	COMPLETE COMPLETE	----- -----	----- -----	----- -----	----- -----	----- -----
4th	OSWR OTE OP PPS OMS OTE 12 OTE 30 OIT 66	----- 030188* 062388* 072288* 030188* 051188* 051188* 090988*	COMPLETE 031588* 072988* 122088 031588* 060388* 061088* 090988*	----- 052088* 122988 022389 050988* 071288* 071288* 010589	----- 100388 012689 032389 072988 110188 110188 011989	----- 100588 020289 040789 082988* 112388 112388 012689	----- 101388 020989 041489 093088 120188 120188 013189	----- 051388* 020289 033089 051388* 051388* 051388* 101888
5th	OSWR MPSS OIT isc	----- 020188* -----	COMPLETE 020988* COMPLETE	----- 041588* -----	----- 071588* -----	----- 071988* -----	----- 100688 -----	----- 051388* -----
6th	NESA OEA DITF	----- ----- -----	COMPLETE COMPLETE COMPLETE	----- ----- -----	----- ----- -----	----- ----- -----	----- ----- -----	----- ----- -----

UNCLASSIFIED

29 September 1988

## COMPLETION DATES

South Tower Area	Agency Office	OL 100% Drawings	OL Provide Access	OIT UnderFloor Work	OL Carpet/Furniture	OIT Install Phones	OL Final Checkout	OS Alarms Ready
Ground	OTS	080288*	071588*	071588*	071588*	121288	121988	071588*
	OP	082588*	122288	032789	042489	051589	052289	050189
	OIT-v	060888*	083088*	101388	111088	120688	121388	111888
	OIT w	060888*	090288*	101788	110988	120588	121288	111788
	OL (BSB)	093088	093088	110988	112888	120288	120988	120288
	OS	110288	020289	050389	060189	062289	062989	060889
	OMS	081288*	102688	111488	121488	010688	011389	122188
1st	OP	080188*	092688	111688	120288	122388	010389	120988
	OIT	060888*	101788	120588	010489	012689	020289	012489
	SE	070188*	110888	021089	031489	040489	041189	032189
	HIC	COMPLETE						
	OL	100788	102488	120588	121988	010489	011189	121988
	OP/EAA	080188*	111888	010989	011789	020789	021589	012489
2nd	OIT-A	060888*	081288*	110988	112888	121988	122888	010389
	OIT-J	060888*	083188*	092688*	101888	102588	110988	110788
	OIT-K	060888*	083088*	110188	112389	121688	011289	120288
	OIT-R	060888*	080588*	090288*	101888	102588	112388	102188
	SE	070188*	110988	021089	031489	040489	041189	032189
	OIG	052588*	093088	102788	110388	111588	112288	111088
	CIC	081788*	110288	020389	030789	032889	040489	031489
	ISC	072888*	092888*	102088	110388	111088	111888	111088
	3rd	OP	080188*	123088	040389	050189	052289	053089
OIT		060888*	112388	012789	022889	032189	032889	030789
AF		093088	012989	011789	021589	030989	031689	022389
OSWR		052588*	072288*	092788	110388	110988	112188	102688
4th	OP	080188*	012489	042489	051589	060689	061389	052289
	OS-ISC	110288	020289	050389	060189	062289	062989	060889
	OS	102688	010989	040789	050589	052689	060589	051259
	OTE	060888*	093088	102688	110988	111788	112888	111788
5th	OP	080188*	012489	042489	052289	061389	062089	053089
	ISC	072888*	102788	103188	120188	122288	123088	120888
	OL-CAD	053188*	101988	110788	111589	112288	112888	112288
	OL-FMG	093088	121488	031789	041489	050589	051289	042189
6th	OL	100688	010689	040789	050589	052689	060589	051289
	OF	HOLD						
	OGC	051788*	092688*	110388	120688	122088	011989	121388

NOTES:

\* ACTUAL completion date (dates without asterisks are PLANNED dates)

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